

ANNEX 3

Questionnaire for Epping Forest District Council - Civic Review 2008

Compilation of Results



Question	Answer
1. What is your Chairman/Mayors allowance for the year?	Epping Forest DC £7760 Braintree DC £3810 Castle Point BC £6137 Chelmsford BC £12500 East Herts DC £6250 Leicester CC £4000 Rochford DC £8500
2. What is your Civic Ceremonial Budget for the year?	Epping Forest DC £17620 Braintree DC £17340 Castle Point BC £9500 Chelmsford BC £21250 East Herts DC £4550 Leicester CC £23300 Rochford DC £10000
3. How is this budget broken down?	Epping Forest DC Braintree DC Castle Point BC various breakdown between costs Chelmsford BC East Herts DC - Leicester CC Rochford DC

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4. How many events does you Chairman/Mayor attend during their year in office?	Epping Forest DC 150 - 180 Braintree DC 90 Castle Point BC 400 Chelmsford BC 300-400 East Herts DC 60 Leicester CC 700 Rochford DC 150
5. What type of events would your Chairman/ Mayor attend?	Epping Forest DC - Local events/charity/EFDC events/other Essex events Braintree DC - Local events/charity/Braintree DC events/other Essex events Castle Point BC - School tours/charity/local events/other Essex events Chelmsford BC - attends as many events as possible/does not refuse invite East Herts DC - Openings/ Civic Functions/ Charity Events/ Openings, Leicester CC - Local community events/charity/City events/other auth. events Rochford DC - Civic events/charity/church services
6. How many Civic Events does the Chairman host in a Civic year?	Epping Forest DC 5 Braintree DC 2 Castle Point BC 8-10 Chelmsford BC 8 East Herts DC 2 Leicester CC 50-120 Rochford DC 3



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7. What type of events are organised?	<p>Epping Forest DC - Golf Days/Carol Service/Multi Faith Service/Civic Lunch/Civic Awards</p> <p>Braintree DC - Civic Recp/Golf Day/Volunteer events/Celebrations/PC</p> <p>Castle Point BC - Afternoon Teas/Firework Festival/ Christmas Carols & Reception/Civic Dinner/ Remembrance Day events</p> <p>Chelmsford BC - Church services/Remembrance Sunday/ Receptions/ Tree Planting/ Community Evening</p> <p>East Herts DC - Civic Dinner & Civic Service</p> <p>Leicester CC - Civic Dinners/receptions/teas/church services/charity events</p> <p>Rochford DC - Civic Dinner/ Reception/Carol Service</p>
8. Who is invited to attend these events?	<p>Epping Forest DC - Dist Cllrs /Lord Lieu/High Sheriff/Chain Gang/com reps/MP</p> <p>Braintree DC - Dist Cllrs /Lord Lieu/High Sheriff/Chain Gang/com reps/MP</p> <p>Castle Point BC - Dist Cllrs /Lord Lieu/High Sheriff/Chain Gang/com reps/MP</p> <p>Chelmsford BC - Dist Cllrs /Lord Lieu/High Sheriff/Chain Gang/com reps/MP</p> <p>East Herts DC - Dist Cllrs /Lord Lieu/High Sheriff/Chain Gang/com reps/MP</p> <p>Leicester CC - Dist Cllrs /Lord Lieu/High Sheriff/Chain Gang/com reps/MP</p> <p>Rochford DC - Dist Cllrs /Lord Lieu/High Sheriff/Chain Gang/com reps/MP</p>
9. Are these events paid for by the council or by outside sponsorship?	<p>Epping Forest DC - Golf Day Sponsorship/ other events by council</p> <p>Braintree DC - Golf Day Sponsorship/ other events by council</p> <p>Castle Point BC - a % of civic dinner sponsorship/ other events by council</p> <p>Chelmsford BC - All events by council</p> <p>East Herts DC - mainly through City council budget/occasional sponsorship</p> <p>Leicester CC - mainly through City council budget/occasional sponsorship</p> <p>Rochford DC - All events by council</p>

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10. Can you please supply a breakdown of costs?	Epping Forest DC Braintree DC Castle Point BC various breakdown between costs Chelmsford BC East Herts DC - Leicester CC Rochford DC
11. Do these events change every year with each Chairman/Mayor or do you stick to a traditional series of events each year?	Epping Forest DC – similar each year Braintree DC – similar each year Castle Point BC – similar each year Chelmsford BC – similar each year East Herts DC - similar each year Leicester CC – similar each year Rochford DC – similar each year
12. Is there ever any confusion between invitations to Chairman/ Mayor and Leader of Council?	Epping Forest DC – yes (Chairman) Braintree DC - yes (Chairman) Castle Point BC - no (Mayor) Chelmsford BC - very rarely (Mayor) East Herts DC - no (Chairman) Leicester CC - very rarely (Mayor) Rochford DC - no (Chairman)
13. If yes, how do you resolve these issues?	Epping Forest DC - ? Braintree DC - contact organiser Castle Point BC - n/a Chelmsford BC - contact organiser East Herts DC - n/a Leicester CC - contact organiser Rochford DC - n/a



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14. Does your Chairman/ Mayor support a charity?	Epping Forest DC - yes Braintree DC - normally Castle Point BC - yes Chelmsford BC - yes East Herts DC - yes Leicester CC - yes Rochford DC - yes
15. How much support is given by the council to the Chairman/Mayors Charity?	Epping Forest DC - depends on the event Braintree DC - minimal Castle Point BC - no Chelmsford BC - no East Herts DC - variable Leicester CC - for the 3 main charity events Rochford DC - yes
16. If yes, is this support included in the support officers job description?	Epping Forest DC - no Braintree DC - yes Castle Point BC - no Chelmsford BC - no East Herts DC - no Leicester CC - yes Rochford DC - yes



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17. Do you have any innovative schemes? If so please provide details.	Epping Forest DC - ? Braintree DC - no Castle Point BC - no Chelmsford BC - no East Herts DC - no Leicester CC - Citizen of the Year Rochford DC - Quiz night, golf days, district tours
18. Do you have a protocol for your Chairman/mayor? If yes may we have a copy of it?	Braintree DC - enclosed Castle Point BC Chelmsford BC - enclosed East Herts DC Leicester CC Rochford DC - enclosed
19. May we have a copy of your job description?	Braintree DC - under review Castle Point BC - enclosed Chelmsford BC - not available East Herts DC - enclosed Leicester CC - not available Rochford DC - not enclosed